



BOARDS AND COMMISSIONS GUIDE

HARRIS COUNTY

City of Houston • City of Bellaire • City of Deer Park • City of Katy • City of La Porte
City of Tomball • City of Webster • City of Seabrook

ABOUT REFLECTUS

Mission Statement

ReflectUS is a nonprofit, nonpartisan coalition of the nine leading women's representation organizations working to increase the number of women in office and achieve equal representation across the racial, ideological, ethnic, and geographic spectrum.

Organizational History

ReflectUS was formed in 2018 as a national, nonpartisan coalition of the nine leading women's representation organizations across the country to accelerate gender representation in political leadership. The organizations are: Asian Pacific American Institute for Congressional Studies (APAICS), Empowered Women, Higher Heights Leadership Fund, IGNITE National, LatinasRepresent, RepresentWomen, She Should Run, Vote Run Lead, and Women's Public Leadership Network (WPLN).

ReflectUS is the only Coalition bringing together women from across the political aisle into one network. Each Coalition member brings a unique set of expertise and experience to provide a holistic, broad-based approach to achieving greater gender representation in political leadership. With combined expertise, ReflectUS aims to have a government that reflects all of its people. The Coalition has already served over 150,000 women across the country and party lines, and is poised to serve so many more.

As a coalition, ReflectUS serves a diversity of races, socioeconomic backgrounds, political parties, and experiences. The ReflectUS Coalition alters the electoral and political landscape by training women on the frontline and advocating for institutional change. ReflectUS coordinates action across the nine organizations, ensuring effective collaboration and communication, tracks and measures the impact of collective initiatives, and secures funding to ensure that each organization and the Coalition as a whole have a stronger footing to meet its goals.

Coalition Members



REFLECTUS TEXAS

About

ReflectUS Texas is working with Dallas Kids First, [Jolt Initiative](#), Lone Star Parity, Mu Delta Alpha, and many more organizations to increase the number of women running for, getting elected, and being appointed to political office across the state. ReflectUS is eager to be working in Texas to help empower women in pursuit of political leadership roles. If you're interested in speaking with the Texas Program Manager about your experience as a candidate or any obstacles that might currently be preventing you from running please schedule time to speak with her here. If you'd like for ReflectUS to present to your organization about civic leadership, please contact Cecilia Silva, Texas Program Manager at cecilia@reflect.us.

Do you need help navigating the appointment process, filling out your application, or preparing for your interview? [Set up a time to meet with our team!](#) We'd love to help you as you navigate this new opportunity to serve your community.

Can't find a Guide for your County or City? Send us an email and let us know at info@reflect.us.



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Physical Address

Mayor's Office of Boards and
Commissions City Hall
901 Bagby, 3rd Floor
Houston, TX 77002

Ph: 832.393.0817



Point of Contact

Jackie Schuessler-Kimsey
jackie.schuessler-kimsey@houston.tx.gov
832.393.0817

Boards and Commissions Director
Maria Del Pilar Montes
MariaDP.Montes@houston.tx.gov



Appointment Timeline

Please reach out to the Point of
Contact for further instructions
on the appointment process and
standing deadlines.

Boards & Commissions Available to Serve On:

- › Airport Board of Adjustment
- › Airport Commission
- › Aldine Improvement District
- › Animal Shelter Advisory Committee
- › Area Planning Advisory Council
- › Automotive Board
- › Baybrook Management District
- › Bicycle Advisory Committee
- › Board of Pilot Commissioners for Harris County Ports
- › Board of Public Trusts
- › Boiler Code Review and Licensing Board
- › Buffalo Bayou Partnership
- › Building and Standards Commission
- › Civil Service Commission
- › Coastal Water Authority

For a full list please visit:

<https://houston.granicus.com/boards/w/b44c131b5903a652/boards/>

Appointment Eligibility

- › Must be enthusiastic and passionate about the mission and efforts of the board.
- › Must commit to attend no less than 80% of board meetings.
- › Must be current on personal property taxes.
- › Must be a resident of Houston. Limited positions are available for non-residents.





Physical & Mailing Address

7008 S Rice Avenue
Bellaire, TX 77401

Ph: (713) 662-8222
M-F, 8am-5pm

Boards & Commissions Available to Serve On:

- > Planning and Zoning Commission
- > Zoning Board of Adjustment
- > Audit Finance Board
- > Culture and Arts Board
- > L.I.F.E. Advisory Board
- > Evelyn's Park Conservancy Board
- > Parks and Recreation Advisory Board
- > Environmental Sustainability Board
- > Building and Standards Commission



Point of Contact

City Clerk Tracy Dutton
tdutton@bellairetx.gov
(713) 662-8275



Appointment Timeline

Please reach out to the Point of Contact for any questions.





Physical & Mailing Address

710 E San Augustine
Deer Park, TX 77536

Ph: (281) 479-2394
M-F, 8am-5pm



Point of Contact

City Secretary Shannon Bennett
sbennett@deerparktx.org
(281) 478-7248



Appointment Timeline

Please reach out to the Point of Contact for any questions.

Boards & Commissions Available to Serve On:

- › Planning and Zoning Commission
- › Zoning Board of Adjustment
- › Board of Health
- › Community Development Corporation
- › Crime Control & Prevention District
- › Fire Control, Prevention and EMS District
- › Historical Committee
- › Library Board of Trustees
- › Recreation Commission
- › Senior Citizen Commission

Appointment Eligibility

- › Must be a resident of the City for at least one (1) year
- › Must be a qualified voter
- › May not hold any other public office, including other council appointed board positions, except that of Notary Public or as a member of the armed services or national guard
- › Must not be in arrears in the payment of any taxes or other liability due to the City
- › May not apply to serve on a board with their immediate family members
- › Regular full-time City employees are not eligible unless required by State statute
- › No persons within the second degree by affinity or within the third degree by consanguinity to a council member are eligible to become a member of a board or commission
- › In the event that State statute requires certain qualifications, those qualifications shall be required





Physical Address

901 Avenue C
Katy, Texas 77493
Ph: (281) 391-4800



Point of Contact

City Secretary Becky L. McGrew
citysecretary@cityofkaty.com
(281) 391-4804



Appointment Timeline

Applications Accepted Year-Round

Boards & Commissions Available to Serve On:

- › Building & Standards Board
- › Zoning Board of Adjustment
- › City Planning & Zoning Board
- › Convention & Tourism Board
- › Katy Heritage Park Board
- › Keep Katy Beautiful Board
- › Landscape Appeal Board
- › Parks & Recreation Advisory Board
- › Social Services Advisory Board

Appointment Eligibility

- › Be residents of the City of Katy, Texas, unless the authorizing Ordinance creating a Board or Commission specifically states otherwise.
- › Be willing to attend the regularly scheduled meetings of the Board or Commission.
- › Be a registered voter with the same residency address submitted on the application.





Physical Address

604 W Fairmont Parkway
La Porte, Texas 77571



Point of Contact

City Secretary Lee Woodward
ctysec@bluemoundtexas.us
(281) 470-5021



Appointment Timeline

Please reach out to the Point of Contact for any questions.

Boards & Commissions Available to Serve On:

- › Texas Increment Reinvestment Zone Number 1
- › Zoning Board of Adjustment
- › La Porte Development Corporation Board
- › Firefighters' Pension Board
- › Fire Control, Prevention & EMS District Board
- › Fire Code Review Board
- › Employee/Retiree Insurance & Benefits Board
- › Building Codes Appeal Board
- › Airport Advisory Board

Appointment Eligibility

- › For more information about appointment eligibility, please visit: aportetx.gov/DocumentCenter/View/4840/Handbook-Updated-1-8-19





Physical & Mailing Address

401 Market Street
Tomball, TX 77375

Phone: (281) 351-5484



Point of Contact

City Secretary Doris Speer
dspeer@ci.tomball.tx.us
(281) 290-1002



Appointment Timeline

Please reach out to the Point of Contact for any questions.

Boards & Commissions Available to Serve On:

- › Charter Review Commission
- › Zoning Board of Adjustment
- › Building Standard Commission
- › Capital Improvements Advisory Committee
- › Planning & Zoning Commission
- › Tomball Economic Development Corporation
- › Tomball Legacy Fund Inc.
- › Tourism Advisory Committee





Physical Address

101 Pennsylvania Avenue
Webster, TX 77598

(281) 332-1826
M–Th, 7:30am - 5:30pm
Fri, 7:30am–11:30am



Point of Contact

Michael Muscarello
mmuscarello@cityofwebster.com
(281) 316-4144



Appointment Timeline

Please reach out to the Point of Contact for any questions.

Boards & Commissions Available to Serve On:

- › Planning and Zoning Commission
- › Zoning Board of Adjustment
- › Humane Services Board
- › Building Board of Adjustments and Appeals
- › Charter Review Commission
- › Parks, Recreations & Beautification Board
- › Webster Economic Development Corporation

Appointment Eligibility

- › Nominee must be a registered voter and reside within the city limits of Webster.
- › Nominee may not be an elected official.





Physical Address

1700 1st Street
Seabrook, TX 77586

(281) 291-5600
M–Th, 7:30am–5 pm
Fri, 8am–5pm



Point of Contact

City Secretary Robin Lenio
rlenio@seabrooktx.gov
(281) 291-5663



Appointment Timeline

Applications Accepted Year-Round

Boards & Commissions Available to Serve On:

- › Board of Adjustment
- › Building & Standards Commission
- › Charter Review Commission
- › Civil Service Commission
- › Ethics Review Commission
- › Master Plan Review
- › Open and Trails Committee
- › Planning & Zoning Commission
- › Seabrook Economic Development Corporation

Appointment Eligibility

- › Must be a resident of Seabrook for at least six months prior to the date of appointment. (One year for appointment to the P&Z Commission and Board of Adjustment.)
- › No felony conviction
- › Applicants must not be an adversary party to ongoing pending litigation against the City.
- › Applicants should not have city taxes, water service charges or other obligations owed the City.