



BOARDS AND COMMISSIONS GUIDE

ELLIS COUNTY

City of Alma • City of Cedar Hill • City of Ennis • City of Ferris • City of Garrett
City of Glenn Heights • City of Grand Prairie • City of Hurst • City of Italy
City of Keller • City of Kennedale • City of Lakeworth • City of Lakeside • City of Mansfield
City of Maypearl • City of Midlothian • City of Millford • City of Newark
City of North Richland Hills • City of Pelican Bay • City of Oak Leaf • City of Red Oak
City of Pantego • City of Reno • City of Richland Hills • City of River Oaks • City of Saginaw
City of Sansom • City of South Lake • City of Trophy Club • City of Watauga
City of Waxahachie • City of Westlake • City of Westover Hills
City of Westworth Village • City of White Settlement

ABOUT REFLECTUS

Mission Statement

ReflectUS is a nonprofit, nonpartisan coalition of the nine leading women's representation organizations working to increase the number of women in office and achieve equal representation across the racial, ideological, ethnic, and geographic spectrum.

Organizational History

ReflectUS was formed in 2018 as a national, nonpartisan coalition of the nine leading women's representation organizations across the country to accelerate gender representation in political leadership. The organizations are: Asian Pacific American Institute for Congressional Studies (APAICS), Empowered Women, Higher Heights Leadership Fund, IGNITE National, LatinasRepresent, RepresentWomen, She Should Run, Vote Run Lead, and Women's Public Leadership Network (WPLN).

ReflectUS is the only Coalition bringing together women from across the political aisle into one network. Each Coalition member brings a unique set of expertise and experience to provide a holistic, broad-based approach to achieving greater gender representation in political leadership. With combined expertise, ReflectUS aims to have a government that reflects all of its people. The Coalition has already served over 150,000 women across the country and party lines, and is poised to serve so many more.

As a coalition, ReflectUS serves a diversity of races, socioeconomic backgrounds, political parties, and experiences. The ReflectUS Coalition alters the electoral and political landscape by training women on the frontline and advocating for institutional change. ReflectUS coordinates action across the nine organizations, ensuring effective collaboration and communication, tracks and measures the impact of collective initiatives, and secures funding to ensure that each organization and the Coalition as a whole have a stronger footing to meet its goals.

Coalition Members



REFLECTUS TEXAS

About

ReflectUS Texas is working with Dallas Kids First, [Jolt Initiative](#), Lone Star Parity, Mu Delta Alpha, and many more organizations to increase the number of women running for, getting elected, and being appointed to political office across the state. ReflectUS is eager to be working in Texas to help empower women in pursuit of political leadership roles. If you're interested in speaking with the Texas Program Manager about your experience as a candidate or any obstacles that might currently be preventing you from running please schedule time to speak with her here. If you'd like for ReflectUS to present to your organization about civic leadership, please contact Cecilia Silva, Texas Program Manager at cecilia@reflect.us.

Do you need help navigating the appointment process, filling out your application, or preparing for your interview? [Set up a time to meet with our team!](#) We'd love to help you as you navigate this new opportunity to serve your community.

Can't find a Guide for your County or City? Send us an email and let us know at info@reflect.us.



TABLE OF CONTENTS

- › City of Alma
- › City of Cedar Hill
- › City of Ennis
- › City of Ferris
- › City of Garrett
- › City of Glenn Heights
- › City of Grand Prairie
- › City of Hurst
- › City of Italy
- › City of Keller
- › City of Kennedale
- › City of Lakeworth
- › City of Lakeside
- › City of Mansfield
- › City of Maypearl
- › City of Midlothian
- › City of Millford
- › City of Newark
- › City of North Richland Hills
- › City of Pelican Bay
- › City of Oak Leaf
- › City of Ovilla
- › City of Red Oak
- › City of Pantego
- › City of Reno
- › City of Richland Hills
- › City of River Oaks
- › City of Saginaw
- › City of Sansom
- › City of South Lake
- › City of Trophy Club
- › City of Watauga
- › City of Waxahachie
- › City of Westlake
- › City of Westover Hills
- › City of Westworth Village
- › City of White Settlement





Physical & Mailing Address

City of Alma
104 Interurban Rd.
Alma, TX 75119

PH: (469) 881-1405
M-F, 8am-5pm



Point of Contact

City Secretary Linda Blazek,
cityof.almatx@yahoo.com
(972) 935-6777



Appointment Timeline

Applications accepted year-round

Boards & Commissions Available to Serve On

- > Planning & Zoning
- > Historic Preservation

Appointment Eligibility

- > Be a resident of the city





Physical Address

5300 Belt Line Rd,
Dallas, TX 75254

(972) 450-7017
M-F, 8am-5pm

Mailing Address

P.O. Box 9010
Addison, TX 75254



Point of Contact

(972) 450-7017



Appointment Timeline

January 15, 2020–February 14, 2020
File in person applications with City
Secretary for City of Cedar Hill
Mail in applications to City Secretary,
City of Cedar Hill

Boards & Commissions Available to Serve On

- › Must United States citizen
- › Must be 18 years of age or older at the commencement of the term to be filled by the election
- › Must be a resident of Texas for 12 months and a resident of Cedar Hill for six months immediately preceding the 45th day before the election
- › Not a convicted felon (you may be eligible to vote if you have completed your sentence, probation, and parole) and
- › Not been declared by a court exercising probate jurisdiction to be either totally mentally incapacitated or partially mentally incapacitated without the right to vote

Appointment Eligibility

- › In addition to the sworn application, a candidate must submit a petition which contains a number of signatures of qualified voters at least equal to one-half of one (1) percent of the entire vote cast for mayor in the preceding mayoral election, or twenty-five (25) signatures, whichever is greater.





Physical & Mailing Address

City of Ennis, Texas
115 W. Brown St
Ennis, TX. 75119

Ph: (972) 875-1234
M-F, 8am-5pm



Point of Contact

City Secretary, Angie Wade
awade@ennistx.gov
(972) 875-1234 Ext. 2236



Appointment Timeline

Applications accepted year-round

Boards & Commissions Available to Serve On

- › Planning and Zoning Commission
- › Historic Landmark Commission
- › Board of Adjustments
- › Building Standards Commission
- › Library Advisory Board
- › Railroad Commission Board
- › Arts Commission
- › Parks and Recreation Board
- › Economic Development Corporation Board
- › Main Street Board
- › Kaufman Development District Board
- › TIRZ #1
- › TIRZ #2
- › Industrial Development Corporation
- › Keep Ennis Beautiful
- › Crime Control Prevention District

Appointment Eligibility

- › Citizens interested in serving on Boards and Commissions must be residents of Ennis if required by state law, city charter, city ordinance, or Board by-laws.
- › Members shall not, at the time of appointment or during the term, be in arrears in the payment of any taxes or other liabilities due the City
- › Be a registered voter.
- › All Boards and Commission members serve without compensation in a volunteer capacity.
- › owed to the city
- › Have a creditable record of attendance and performance in any previous board service.





Physical & Mailing Address

Ferris City Hall
Office of the Secretary
100 Town Plaza,
Ferris, TX 75125 / 972-750-2674



Point of Contact

City Manager & Interim City
Secretary Brooks Williams
(972) 750-1776



Appointment Timeline

January 15, 2020 - February 14,
2020

Boards & Commissions Available to Serve On:

- › Please contact your City Councilmember directly to see what appointments are available for you to serve on.

Appointment Eligibility

- › Be a United States citizen
- › Be 18 years of age upon the commencement of the term to be filled at the election
- › Have been a resident of Texas for at least 12 months as of the deadline for filing for the office
- › Have resided in the city for at least 6 months as of the deadline for filing for the office
- › Not have been convicted of a felony for which he or she has not been pardoned or otherwise released from the resulting disabilities
- › Not have been found mentally incompetent by a final judgment of a court.





Physical & Mailing Address

208 North Ferris Street
Ennis, Texas 75119

Ph: 9728755893
M-F, 8am-5pm



Point of Contact

City Secretary
Citysecretary@Cityofgarrett.com



Appointment Timeline

N/A

Boards & Commissions Available to Serve On:

- › Please contact your City Councilmember directly to see what appointments are available for you to serve on.

Appointment Eligibility

- › Please contact your City Secretary to receive more information regarding your eligibility status.



CITY OF GLENN HEIGHTS

Please contact your City Secretary for more information regarding the application process.



Physical & Mailing Address

City Hall, Office of the Secretary
1938 South Hampton Road Glenn
Heights, Texas 75154

(972) 223-1690
M-F, 8 am-5 pm



Point of Contact

(972) 223-1690



Appointment Timeline

February 12, 2020 - March 3, 2020.

Mail-In and Physical Filing
is available through the City
Secretary.

Boards & Commissions Available to Serve On

- › Please contact your City Councilmember directly to see what appointments are available for you to serve on.

Appointment Eligibility

- › Please contact your City Secretary to receive more information regarding your eligibility status.



CITY OF GRAND PRAIRIE

Please contact your City Secretary for more information regarding the application process.



Physical Address

Grand Prairie Municipal Complex,
City Secretary, 300 West Main St.
Grand Prairie, TX 75050

(817) 503-1000
M–Fh, 8 am–5 pm

Mailing Address

City Secretary, P.O. Box 534045
Grand Prairie, TX 75053



Point of Contact

Office of the City Secretary
(817) 503-1130
cloven@colleyville.com
kseiger@colleyville.com



Appointment Timeline

Unknown

Application Information

The Grand Prairie City Council is made of six single-district council members who represent six council districts, two council members who represent the city “at large,” and a Mayor who is also elected at large for a nine-member City Council. The Mayor and council members are elected for three-years terms on a nonpartisan basis.

Boards & Commissions Available to Serve On

- › Please contact your City Councilmember directly to see what appointments are available for you to serve on.

Appointment Eligibility

- › Please contact your City Secretary to receive more information regarding your eligibility status.





Physical & Mailing Address

1505 Precinct Line Rd
Hurst, Texas 76054

Ph: (817) 788-7000
M-F, 8am-5pm



Point of Contact

City Secretary's Office
(817) 788-7000
csingleton@hursttx.gov



Appointment Timeline

Applications accepted year-round

Boards & Commissions Available to Serve On

- › Animal Services Advisory Committee
- › Civil Service Commission
- › Code Appeals and Advisory Board
- › Community Service Development Corporation
- › Crime Control District Board of Directors
- › Economic Development Advisory Committee
- › H-E-B Teen Court Advisory Board
- › Hurst Community Arts and Historic Landmark Preservation Committee
- › Hurst Public Facility Corporation
- › Hurst Senior Citizens Advisory Board
- › Library Board
- › Neighborhood and Community Advisory Committee
- › Parks and Recreation Board
- › Planning and Zoning Commission
- › Transportation Infrastructure and Safety Committee
- › Zoning Board of Adjustment

Appointment Eligibility

- › Please contact your City Secretary to receive more information regarding your eligibility status.





Physical & Mailing Address

161 West Main Street
P.O. Box 840
Italy, TX 76651

Ph: (972) 483-7329
M-F, 8am-5pm



Point of Contact

City Secretary Amber Cunningham
(972) 483-7329 Ext. 103



Appointment Timeline

Applications accepted year-round

Boards & Commissions Available to Serve On

- › Board of Adjustments
- › Community Activities Committee
- › Education Facilities Corporation
- › Planning and Zoning Commission

Appointment Eligibility

- › Please contact your City Secretary to receive more information regarding your eligibility status.



Physical Address

1100 Bear Creek Parkway
Keller TX 76248

Ph: (817) 743-4000
M-F, 8am-5pm

Mailing Address

PO Box 770,
Keller TX 76244



Point of Contact

Kelly Ballard, TRMC, CMC
City Secretary
817-743-4005
kballard@cityofkeller.com



Appointment Timeline

Applications for all boards and commissions are expected to re-open in summer 2021

Application

- › As a result of the postponed May 2020 election and social distancing concerns, the Keller City Council has elected to re-appoint current board members with terms ending this year.

Boards & Commissions Available to Serve On

- › City Council
- › Crime Control & Prevention District Board
- › Economic Development Board
- › Keller Development Corporation
- › Library Board
- › Metroport Teen Court Advisory Board
- › Parks & Recreation Board
- › Planning & Zoning Commission
- › Public Arts Board
- › Zoning Board of Adjustment

Appointment Eligibility

- › Please contact your City Secretary to receive more information regarding your eligibility status.





Physical Address

405 Municipal Drive
Kennedale, TX 76060

Phone: (817) 985-2105
M-F, 8am-5pm

Mailing Address

Mailing Application: ATTN: City
Secretary
405 Municipal Drive
Kennedale, TX 76060



Point of Contact

City Secretary, Leslie Galloway
citysecretary@cityofkennedale.com
(817) 985-2104



Appointment Timeline

Applications are reviewed during the late summer and appointments are typically made in September. Appointments are sometimes made out of cycle if there are vacancies available.

Boards & Commissions Available to Serve On

- › Keep Kennedale Beautiful Commission
- › Parks and Recreation Board
- › Planning and Zoning Commission
- › Utility and Infrastructure Board
- › Youth Advisory Council
- › Library Advisory Board
- › Board of Adjustment
- › Building Board of Appeals
- › Kennedale Economic Development Corporation
- › TownCenter Development District
- › Tax Increment Reinvestment District Board of Directors
- › Waters & Wastewater Rate Committee
- › Long-Range Comprehensive Land Use Plan Committee
- › Strategic Plan Committee- Imagine Kennedale 2015
- › Charter Review Committee

Appointment Eligibility

- › At least one year of residency in the City of Kennedale (and continued residency for the entirety of your service)
- › Currently registered to vote in the City of Kennedale
- › Applicants will be expected to have a basic understanding of [Comprehensive Land Use Plan](#) and [Strategic Plan](#)





Physical Address

305 Adam Grubb
Lake Worth, TX 76135

Ph: (817) 237-121
M-F, 8am-5pm

Mailing Address

City of Lake Worth
Attn: City Secretary
3805 Adam Grubb
Lake Worth, Texas 76135



Point of Contact

City Secretary Monica Solko,
citysecretary@lakeworthtx.org
(817) 237-1211 ext. 105



Appointment Timeline

Applications are considered as
vacancies occur during the year.

Boards and Commissions Available to Serve On

- > Animal Shelter Advisory Committee
- > Board of Adjustment
- > Charter Review Commission
- > Planning and Zoning Committee

Appointment Eligibility

- > Board of Adjustment Requirements:
 - Be citizens who have demonstrated their civic interest, general knowledge of the community, independent judgement, understanding of planning and zoning and the availability to prepare for and attend meetings
 - Resided in Lake Worth for at least 2 years prior to appointment



Physical Address

9830 Confederate Park Road
Lakeside, TX 76108

Ph: (817) 237-1234
M–F, 7:30am–4:30pm

Mailing Address

Town of Lakeside Town
Administrator
9830 Confederate Park Road
Lakeside, Texas 76108

Boards & Commissions Available to Serve On

- › Planning and Zoning Commission
- › Board of Adjustments
- › Economic Development Corporation

Appointment Eligibility

- › Please contact your City Secretary to receive more information regarding your eligibility status.



Point of Contact

City Secretary Norman Craven,
ncraven@lakesidetexas.us
(817) 237-1234 ext. 303



Appointment Timeline

N/A





Physical & Mailing Address

1200 E. Broad St.
Mansfield, TX 76063

Ph: 817-276-4200
M-F, 8am-5pm



Point of Contact

City Secretary Susana Marin,
susana.marin@mansfieldtexas.gov
(817) 276-4203



Appointment Timeline

Applications accepted year-round

Boards and Commissions Available to Serve On

- › Construction Codes Board of Adjustments & Appeals
- › Historic Landmark Commission (HLC)
- › Historic Preservation Advisory Board
- › Keep Mansfield Beautiful Commission (KMBC)
- › Mansfield Commission for the Arts
- › Mansfield Economic Development Corporation (MEDC)
- › Mansfield Park Facilities Development Corporation
- › Mansfield Public Library Advisory Board
- › Planning & Zoning Commission
- › Zoning Board of Adjustment (ZBA)

Appointment Eligibility

- › All applicants must reside within the City of Mansfield and be willing to attend regularly scheduled meetings.



Physical & Mailing Address

104 E. Second Street
P.O. Box 400 Maypearl, TX 76064

Ph: (972) 435-2380
M–Th, 8am–5pm

Boards & Commissions Available to Serve On

- › Board of Adjustments
- › Economic Development Corporation
- › Planning & Zoning Commission



Point of Contact

info@cityofmaypearl.org

Appointment Eligibility

- › Please contact your City Secretary to receive more information regarding your eligibility status.



Appointment Timeline

Applications accepted year-round for open positions.





Physical & Mailing Address

City of Midlothian Texas
104 West Avenue E
Midlothian, Texas 76065

Ph: (972) 775-3481
M–F, 8am–5pm



Point of Contact

City Secretary Tammy Varner,
citysecretary@midlothian.tx.us
(972) 775-7101



Appointment Timeline

Applications accepted year-round

Boards & Commissions Available to Serve On

- › Capital Improvement Advisory Committee
- › Historic Advisory Board
- › Joint Airport Board
- › Midlothian Community Development Corporation
- › Midlothian Development Authority
- › Midlothian Economic Development
- › Park Board
- › Planning & Zoning Commission
- › School & City Library Board
- › Utility Advisory Board
- › Zoning Board of Adjustments

Appointment Eligibility

- › Be a resident of the city for at least six months prior to date of appointment (if residency is required and length is not specified)
- › Be a qualified voter at the time of the appointment
- › Have no criminal record that is considered by the City Council to be so serious that it serves as a disqualification (i.e. felony conviction)
- › Not be an adversary party to pending litigation or claim against the city (except for eminent domain proceedings)
- › Not be an employee or a business associate of either an adversary party or a representative of an adversary party
- › Not in arrears on city taxes, water service charges or other obligations owed to the city
- › Have a creditable record of attendance and performance in any previous board service





Physical & Mailing Address

107 S. Main Street
P.O. Box 538
Milford, TX 76670

Ph: (972) 493-3161
M–F, 8am–5pm



Point of Contact

City Secretary Carlos Phoenix
(972) 493-3161



Appointment Timeline

The need for volunteers is constant,
as openings change frequently

Boards & Commissions Available to Serve On

- › Please contact your City Councilmember directly to see what appointments are available for you to serve on.

Appointment Eligibility

- › Please contact your City Secretary to receive more information regarding your eligibility status.





Physical & Mailing Address

209 Hudson St.
Newark, TX 76071

Ph: (817) 489-2201
M–F, 10am–5pm



Point of Contact

City Secretary Jeanine Inman,
waterbilling@newarktexas.com
(817) 489-2201



Appointment Timeline

Applications accepted year-round

Boards & Commissions Available to Serve On

- › Please contact your City Councilmember directly to see what appointments are available for you to serve on.

Appointment Eligibility

- › Please contact your City Secretary to receive more information regarding your eligibility status.



CITY OF NORTH RICHLAND HILLS

Apply Here



Physical Address

4301 City Point Drive
North Richland Hills, TX 76180

Ph: (817) 427-6000
M-F, 8am-5pm

Mailing Address

P.O. Box 820609
North Richland Hills,
TX 76182-0609



Point of Contact

City Secretary Alicia Richardson,
arichardson@nrhtx.com
(817) 427-6060



Appointment Timeline

Applications accepted year-round

Boards & Commissions Available to Serve On

- › Animal Shelter Advisory Committee
- › Capital Improvement Advisory Committee
- › Civil Service Commission
- › Construction Code Appeals Board
- › Economic Development Advisory Committee
- › Gas Board of Appeals
- › Health Facilities Development Corporation
- › Industrial Development Committee
- › Keep NRH Beautiful Commission
- › Library Board
- › Parks & Recreation Board
- › Planning & Zoning Commission
- › Substandard Building Board
- › Teen Court Advisory Committee
- › Youth Advisory Committee
- › Zoning Board of Adjustment

Appointment Eligibility

- › Be a resident of the city
- › Be a qualified voter at the time of the appointment
- › Have no criminal record that is considered by the City Council to be so serious that it serves as a disqualification (i.e. felony conviction)
- › Not be an adversary party to pending litigation or claim against the city (except for eminent domain proceedings)
- › Not to be an employee or a business associate of either and adversary party or a representative of an adversary party;
- › Not in arrears on city taxes, water service charges or other obligations owed to the city
- › Have a creditable record of attendance and performance in any previous board service.



Physical & Mailing Address

1300 Pelican Circle,
Pelican Bay, Texas 76020

Ph: (817) 444-1234
M-F, 8am–5pm



Point of Contact

City Secretary Teri Anthony,
[Contact Here](#)
(817) 617-3706



Appointment Timeline

N/A

Boards & Commissions Available to Serve On

- › Please contact your City Councilmember directly to see what appointments are available for you to serve on.

Appointment Eligibility

- › Please contact your City Secretary to receive more information regarding your eligibility status.



Physical & Mailing Address

301 Locust Drive,
Oak Leaf, Texas 75154

Ph: 972-617-2660
M-F 8am - 4pm
Closed every day from
12pm-1pm for lunch



Point of Contact

City Hall
(972) 617-2660



Appointment Timeline

Applications accepted year-round

Boards & Commissions Available to Serve On

- › Please contact your City Councilmember directly to see what appointments are available for you to serve on.

Appointment Eligibility

- › Please contact your City Secretary to receive more information regarding your eligibility status.



Physical & Mailing Address

105 Cockrell Hill
Ovilla, TX 75154

Ph: (972) 617-7262
M–F, 8am–5pm



Point of Contact

Pamela Woodall, City Secretary
pwoodall@cityofovilla.org



Appointment Timeline

Applications accepted year-round

Boards & Commissions Available to Serve On

- › Planning and Zoning Commission
- › Board of Adjustment
- › Ovilla Economic Development Corporation
- › Municipal Development District
- › Municipal Facilities Improvement Committee (Temporary board)
- › Park Development and Improvement
- › Municipal Services Advisory Committee

Appointment Eligibility

- › Be a resident of the city for at least 6 months prior to date of appointment
- › Be a qualified voter at the time of the appointment
- › Have no criminal record that is considered by the City Council to be so serious that it serves as a disqualification (i.e. felony conviction)
- › Not be an adversary party to pending litigation or claim against the city (except for eminent domain proceedings)
- › Not to be an employee or a business associate of either and adversary party or a representative of an adversary party;
- › Not in arrears on city taxes, water service charges or other obligations owed to the city
- › Have a creditable record of attendance and performance in any previous board service.





Physical & Mailing Address

City of Red Oak, Texas
P.O. Box 393
Red Oak, Texas 75154

Ph: 972-617-3638
M–Th, 8am–5pm



Point of Contact

City Secretary Caryn Stevens,
cstevens@redoaktx.org
972-617-3638



Appointment Timeline

Applications accepted year-round

Boards & Commissions Available to Serve On

- › Economic Development Corporation
- › Industrial Development
- › Library Advisory Board
- › Parks & Recreation Commission
- › Planning & Zoning Commission
- › Zoning Board of Adjustments

Appointment Eligibility

- › Be a resident of the city





Physical & Mailing Address

Town of Pantego
1614 S. Bowen Road
Pantego, TX 76013

Ph: (817) 617-3700
M-F, 8am-5pm



Point of Contact

Town Secretary Kathryn Roberson,
kroberson@townofpantego.com
(817) 617-3706



Appointment Timeline

Applications accepted year-round

Boards & Commissions Available to Serve On

- > Pantego Economic Development Corporation (PEDC)
- > Planning & Zoning Commission (P/Z)
- > Community Relations Board (CRB)
- > Zoning Board of Adjustments (ZBA)

Appointment Eligibility

- > Must be a resident of the Town of Pantego and hold no publicly elected office.
- > Applicants for the Pantego Economic Development Corporation and the Community Relations Board are not required to be residents of the Town.





Physical & Mailing Address

195 W. Reno Road,
Azle, TX 76020-6001

Ph: (817) 221-2500
M-F, 8am-5pm



Point of Contact

Town Secretary Ramah Burns,
ramah.burns@renotx.gov
(817) 221-2500 Ext. 103



Appointment Timeline

Applications accepted year-round

Application

Contact City Hall for more information

Boards & Commissions Available to Serve On

- > Planning And Zoning Commission
- > Reno Animal Welfare Committee

Appointment Eligibility

- > Must be a resident of the City of Reno and hold no publicly elected office.





Physical Address

Richland Hill City Hall
3200 Diana Drive
Richland Hills, Texas 76118

Ph: (817) 616-3800
M-F, 8am-5pm

Mailing Address

City of Richland Hills
Attn: City Secretary
3200 Diana Dr.
Richland Hills, TX. 76118



Point of Contact

City Secretary Cathy Bourg,
cbourg@richlandhills.com
(817) 616-3810



Appointment Timeline

Applications accepted year-round

Boards & Commissions Available to Serve On

- › Animal Shelter Advisory Board
- › Building Board of Appeals
- › Community Development Committee
- › Community Enrichment Committee
- › Comprehensive Plan Steering Committee
- › Crime Control and Prevention District
- › Finance Committee
- › Keep Richland Hills Beautiful
- › Planning and Zoning Commission
- › Public Safety Committee
- › Red Light Camera Citizen Advisory Committee
- › Richland Hills Development Corporation
- › Richland Hills Tax Increment Reinvestment Zone #1
- › Transportation and Infrastructure Committee
- › Zoning Board of Adjustment

Appointment Eligibility

- › Please contact your City Secretary to receive more information regarding your eligibility status.



CITY OF RIVER OAKS

Please contact your City Secretary for more information regarding the application process.



Physical Address

4900 River Oaks Blvd.
River Oaks, TX 76114

Ph: (817) 626-5421
M-F, 8am-5pm

Boards & Commissions Available to Serve On

- › Please contact your City Councilmember directly to see what appointments are available for you to serve on.

Appointment Eligibility

- › Please contact your City Secretary to receive more information regarding your eligibility status.



Point of Contact

City Secretary, Paula Luck
pbagwell@riveroakstx.com
(817) 626-5421 x326



Appointment Timeline

Applications accepted year-round





Physical Address

333 West McLeroy Boulevard
Saginaw, TX 76179

Ph: (817) 232-4640
M-Th, 7:30am–5:40pm
Friday, 7:30am–11:30am



Point of Contact

Janice England, City Secretary
(817) 232-4640 ext. 2327



Appointment Timeline

Applications accepted year-round

Boards & Commissions Available to Serve On

- > Animal Shelter Advisory Committee
- > Keep Saginaw Beautiful Committee
- > Capital Improvements Projects (CIP) Advisory Committee
- > Library Board
- > Parks Advisory Board
- > Planning and Zoning Committee
- > Zoning Board of Adjustment

Appointment Eligibility

- > All applicants must have resided in the City of Saginaw for 12 consecutive months prior to appointment.
- > Most positions are filled at the first City Council meeting in June.
- > All positions of the City of Saginaw boards, commissions, and committees are voluntary.
- > Most positions have 2-year terms.





Physical Address

5705 Azle Avenue
Sansom Park, TX 76114

Ph: (817) 626-3791



Point of Contact

City Secretary, Wendy Blocker
(817) 626-3791, ext. 118
wblocker@sansompark.org



Appointment Timeline

N/A

Boards & Commissions Available to Serve On

- › Please contact your City Councilmember directly to see what appointments are available for you to serve on.

Appointment Eligibility

- › Please contact your City Secretary to receive more information regarding your eligibility status.





Physical Address

1400 Main Street, Suite 270
Southlake, TX 76092

Ph: (817) 748-8183
M-F, 8am-5pm



Point of Contact

City Secretary
sserrano@cityofsouthlake.com



Appointment Timeline

City Council appointments are generally made in June and October, and as needed throughout the year to fulfill vacancies.

Boards & Commissions Available to Serve On

- > **Building Board of Appeals** (appointed in June)
- > **Community Engagement Committee**
- > **Community Enhancement and Development Corporation**
- > **Crime Control & Prevention District** (appointed in September)
- > **Library Board** (appointed in October)
- > **Metroport Teen Court** (appointed in October)
- > **Parks & Recreation Board** (appointed in June)
- > **Planning & Zoning Commission** (appointed in June)
- > **Senior Advisory Commission** (appointed in October)
- > **Southlake Arts Council** (appointed in October)
- > **Southlake Kids Interested in Leadership** (not appointed by Council)
- > **Southlake Parks Development Corporation** (appointed in June)
- > **Southlake Youth Action Commission** (not appointed by Council)
- > **Students and Parents Against Risks to Our Kids** (not appointed by Council)
- > **Tax Increment Reinvestment Zone Board** (no appointments are made to this board)
- > **Zoning Board of Adjustment** (appointed in June)

Appointment Eligibility

- > All Southlake residents who are registered voters in the City, except youth representatives, who hold no publicly elected office are eligible for appointment or reappointment to a board.
- > Any potential applicant who is in arrears on any amounts in the payment of taxes or other liability due the City, may be disqualified from consideration.
- > A resident is eligible to vote if he or she is a United States citizen who is a resident of the State of Texas and who has resided in the City of Southlake for at least six (6) months, is at least eighteen (18) years of age (unless specifically noted otherwise in the board's enabling ordinance), is mentally competent and has not been convicted of a felony.





Physical & Mailing Address

1 Trophy Wood Drive
Trophy Club, TX 76262

Ph: (682) 237-2903
M-F, 8am–5pm



Point of Contact

Leticia Vacek, Town Secretary
townsecretary@trophyclub.org
lvacek@trophyclub.org



Appointment Timeline

Applications accepted year-round

Boards & Commissions Available to Serve On

- › Tax Increment Reinvestment Zone No. 1
- › Zoning Board of Adjustment
- › Planning and Zoning Commission
- › Parks and Recreation Board
- › Ethics Review Commission
- › Economic Development Corporation 4B
- › Crime Control and Prevention District Board
- › Charter Review Commission
- › Building Standards Commission
- › Animal Shelter Advisory Board

Appointment Eligibility

- › Applicants for Boards, Commissions, or Corporations must be United States Citizens and registered voters prior to their appointment and must also be Trophy Club residents for at least 6 months prior to their appointment.
- › Based upon good cause shown, Council may waive the voter registration and/or length of residency requirement for a person appointed to a Board, Commission, or Corporation, except where restricted by State law.
- › Neither Town elected officials, nor persons appointed to fill vacancies on any elected Town governmental body may serve on a Town Board, Commission, or Corporation, per Town Charter.



Physical & Mailing Address

7105 Whitley Road
Watauga, TX 76148

Ph: (817) 514-5800
M-F, 8am-5pm



Point of Contact

City Secretary
(972) 617-7262



Appointment Timeline

Applications accepted year-round
Applications are reviewed,
interviews are conducted,
recommendations are made, and
then approvals of appointments
are made.

Boards & Commissions Available to Serve On

- › Animal Services Center Advisory Committee
- › Board of Appeals
- › Charter Review Commission
- › Civil Service Commission
- › Crime Control and Prevention District
- › Library Board
- › Parks Advisory Board
- › Planning and Zoning Commission
- › Watauga Economic Development Corporation
- › Youth Advisory Council
- › Zoning Board of Adjustment

Appointment Eligibility

- › Must be a resident of the municipality
- › Civil Service Commission Requirements
 - Be of good moral character
 - Be a United States citizen
 - Be a resident of the municipality who has resided in the municipality for more than three years
 - Be over 35 years of age
 - Not have held a public office within the preceding three years
- › Library Board Requirements
 - Be a qualified, registered voter for the city on the date of appointment to the board
 - Remain a resident and a qualified voter so long as they continue to serve on the board
- › Planning and Zoning Commission
 - Be a resident of the city
 - Own real property in the city
 - Be a qualified registered voter for the city on the date of appointment to the commission
 - Shall continue to own real property and remain a resident and a qualified registered voter so long as they continue to serve on the commission.





Physical & Mailing Address

Waxahachie City Hall
401 S. Rogers
Waxahachie, Texas 75165

Ph: (469) 309-4000
M-F, 8am-5pm



Point of Contact

City Secretary Lori Cartwright,
lcartwright@waxahachie.com
(469) 309-4005



Appointment Timeline

Applications accepted year-round

Boards & Commissions Available to Serve On

- › Animal Care Advisory Committee
- › Building Standard Commission
- › City Cemetery Board
- › City Council
- › Civil Service Commission
- › Economic Development Commission
- › Electrical Advisory Board
- › Ellis County Water Control and Improvement District No. 1
- › Firemen's Relief and Retirement Fund
- › Heritage Preservation Commission
- › Impact Fee Advisory Committee
- › Investment Advisory Committee
- › Joint Airport Zoning Board
- › Keep Waxahachie Beautiful Committee
- › Mid-Way Regional Airport Joint Airport Board
- › Park Board
- › Planning and Zoning Commission
- › Senior Center Advisory Committee
- › Tax Increment Reinvestment Zone No. 1
- › Waxahachie Community Development Corporation
- › Waxahachie Housing Authority
- › Waxahachie Industrial Development Authority
- › Zoning Board of Adjustments

Appointment Eligibility

- › Please contact your City Secretary to receive more information regarding your eligibility status.





Physical & Mailing Address

1500 Solana Boulevard
Building 7, Suite 7200
Westlake, TX 76262

Ph: (817) 430-0941
M–Th, 8am–5pm



Point of Contact

Town Secretary Todd Wood,
twood@westlake-tx.org or
townhall@westlake-tx.org
(817) 490-5711



Appointment Timeline

Applications accepted year-round

Boards & Commissions Available to Serve On

- › Economic Development Corporation Type B
- › Historical Preservation Society
- › Planning and Zoning Commission
- › Texas Student Housing Authority
- › Zoning Board of Adjustments
- › Public Art Competition Advisory Committee

Appointment Eligibility

- › Please contact your City Secretary to receive more information regarding your eligibility status.



CITY OF WESTOVER HILLS

Please contact your City Secretary for more information regarding the application process.



Physical & Mailing Address

5824 Merrymount Road
Fort Worth, Texas 76107

Phone: (817) 737-3127

M–Th, 8am–5pm

*Town Hall currently closed
due to COVID



Point of Contact

City Secretary Penny Spikes,
pspikes@westoverhillspd.org
(817) 737-3127



Appointment Timeline

N/A

Boards & Commissions Available to Serve On

- › Please contact your City Councilmember directly to see what appointments are available for you to serve on.

Appointment Eligibility

- › Please contact your City Secretary to receive more information regarding your eligibility status.



CITY OF WESTWORTH VILLAGE

Apply Here



Physical & Mailing Address

311 Burton Hill Road
Westworth Village, Texas 76114

Ph: (817) 710-2500
M-F, 8am-5pm



Point of Contact

City Secretary Brandy Barrett,
bbarrett@cityofwestworth.com
(817) 710-2526



Appointment Timeline

Applications Accepted Year-Round
and are considered as positions
become available.

Boards & Commissions Available to Serve On

- › Planning and Zoning Commission
- › Westworth Redevelopment Board
- › Crime Control & Prevention District Boards
- › Finance Committee
- › Long Range Planning Board
- › Ordinance Advisory Board
- › Public Safety Committee
- › Golf and Park Advisory Board

Appointment Eligibility

- › Must be a resident of Westworth Village
- › Must have internet access and a basic understanding of computers (email, Adobe, etc.)
- › Registered voters are preferred
- › Prior experience on a Commission or Board preferred
- › Must answer a set of four questions to submit
 - Why do you want to serve on this Committee, Commission, or Board?
 - Explain what experience you bring to the group and how is it needed?
 - What is your vision for the City in the next 5 to 10 years?
 - Explain any current or potential conflicts of interest.

CITY OF WHITE SETTLEMENT

Apply Here



Physical & Mailing Address

214 Meadow Park Drive
White Settlement, TX 76106

M-F, 8am–5pm



Point of Contact

City Secretary Amy Arnold,
aarnold@wstx.us
(817) 246-4971 ext. 203



Appointment Timeline

N/A

Boards & Commissions Available to Serve On

- › Animal Control Advisory Board
- › Board of Adjustments
- › Civil Service Commission
- › Crime Control & Prevention
- › Economic Development Corporation
- › Library Board
- › Parade Committee
- › Parks & Recreation Board
- › Planning & Zoning Board
- › Pride Commission
- › Youth Advisory Council ([APPLY HERE](#))

Appointment Eligibility

- › Youth Advisory Council
 - Must attend a State recognized school (public, private, charter) or home-school within the corporate boundaries of White Settlement
 - Reside within the boundaries of White Settlement ISD
 - Residents of the City of White Settlement